



## **Educational Virtual Session FAQ**

### **What do I need to take part in a Cadbury World Virtual Session?**

You will need a computer with an internet connection, projector, whiteboard/smartboard and speakers. Plus, a webcam and microphone if you would like the pupils to interact with the facilitator.

### **We do not have a webcam or microphone: can the pupils still ask questions?**

Of course, you can just write the questions into the chat feature of Microsoft Teams.

### **I do not have a Microsoft Teams account: can I access the Virtual Session?**

Absolutely, just follow the invite link in the email and you will be able to join as a guest within your browser.

### **My school does not want to use Microsoft Teams. can you use any alternatives?**

If Microsoft Teams is not suitable for your school, please email [cwe@mdlz.com](mailto:cwe@mdlz.com) to discuss possible options with a member of the Cadbury World Education Team

### **We have an issue with our computers and need to reschedule. what do I need to do?**

Just contact the Cadbury World Education Team via [cwe@mdlz.com](mailto:cwe@mdlz.com) as soon as you are able. One of the team will contact you to discuss the rearrangement options.

### **Can I have a recording of the Virtual Session my school participated in?**

Unfortunately not, no recordings will be made of the Virtual Sessions due to our Safeguarding Policy which can be found [here](#).